

# BUDGET REPORT FY 2014



4/18/2013

The Gospel for Tomorrow

The budget proposed in this document reflects the strategic directions undertaken by Diocesan Convention in 2011

# Budget Report

THE GOSPEL FOR TOMORROW

# FY 2014

## INTRODUCTION

The budget proposed in this report reflects a continuing effort to bring the budgeting process into line with two key elements:

1. Reorganization of the diocese to reflect an increased responsiveness to the ever-changing demands of ministry in the 21<sup>st</sup> Century.
2. Implementation of an outcomes based planning process that includes ongoing measurement and effectiveness evaluations for all aspects of diocesan mission and ministry.

One important aspect of this effort is the continuing reorganization of the Chart of Accounts, which attempts to show related revenue and expenditures within the strategic adopted for the mission and ministry of the diocese. In the proposed budget for Fiscal Year 2014 (FY 2014), you will see several changes from the groupings used in previous years. For example, under the Office of Bishop, the costs associated with the Diocesan Office Building at 101 Pine Street in Harrisburg, have been segregated into a new category called "Facilities Expenses." Until a totally new chart of accounts can be created, current accounts will retain their identification number (e.g. 01-12345) so that comparisons to previous years can be made when necessary.

Some accounts may appear to be "missing" (e.g. Operation Understanding, Episcopal Relief and Development). These accounts are "missing" only in the sense that they are no longer represented in the Operational Budget. In the general accounting scheme, such accounts will now be classified under "Other Income" and "Other Expenses" so they that do not influence the level of Revenue/Expenditure in the budget. This action was taken for all accounts that reflect "money in" and "money out" – that is revenue that is received by the diocese and transmitted to organizations outside the diocese or disbursed by committees within the diocese with no net effect on the operational budget of the diocese.

## EXECUTIVE SUMMARY

As the budget process conforms itself to the strategic directions undertaken by the diocese, several things become clear:

1. Decreasing resources at the parish level have a direct impact upon the capacity of the diocese to provide services above and beyond its core activities.
2. Reflecting the circumstances of the church at the parish level, diocesan commissions and councils must frequently make difficult choices concerning how resources will be allocated in light of desired outcomes.
3. Recognition that the diocese truly subsists in its parishes, the primary strategic question under which its operations are organized and evaluated is: How does this endeavor strengthen the life and ministry of each and every parish?
4. Cultures of mission and ministry throughout the diocese vary widely, highlighting the importance of reinvigorating convocations or creating other lower level groupings that complement the mission and ministry of the parishes.

As a result, the diocesan budget seeks to allocate resources in such manner as to:

1. Provide support and resources for parish based efforts to enhance the mission and ministry of the Church in Central Pennsylvania.
2. Secure a pool of well trained clergy and lay ministers for parishes, especially when traditional models of ministry are no longer possible or desirable.
3. Provide services and programs that assist parishes in areas of ministry when parishes, because of demographic or fiscal resources, may not be able to provide these services themselves.
4. Recognize the interdependence of parishes as a genuine communion that gives rise to the diocese and is represented by the Office of the Bishop and the Bishop's staff.

## DIOCESAN VISION STATEMENT

*As described at Convention 2011*

Guided by God's "Sprit of Mission", the people of the Diocese of Central Pennsylvania will step boldly into the world to bring others to Christ's life giving love and hope. This is "Our Covenant of Faith" with God.

### ***Congregational Development***

The diocese is a dedicated communion that is constantly working to discern the Holy Spirit's call to mission by helping each other strengthen and live out our lives as a Christian Community.

### ***Communications***

Using innovative and diverse technologies, the Diocese of Central Pennsylvania will ensure that the Good News of Jesus Christ is communicated to all our people and communities beyond our borders.

### ***Formation of Children and Youth***

We live out our call to mission in ways that nurtures, advocates for and prepares our children, youth and young adults for lifelong formation in church leadership.

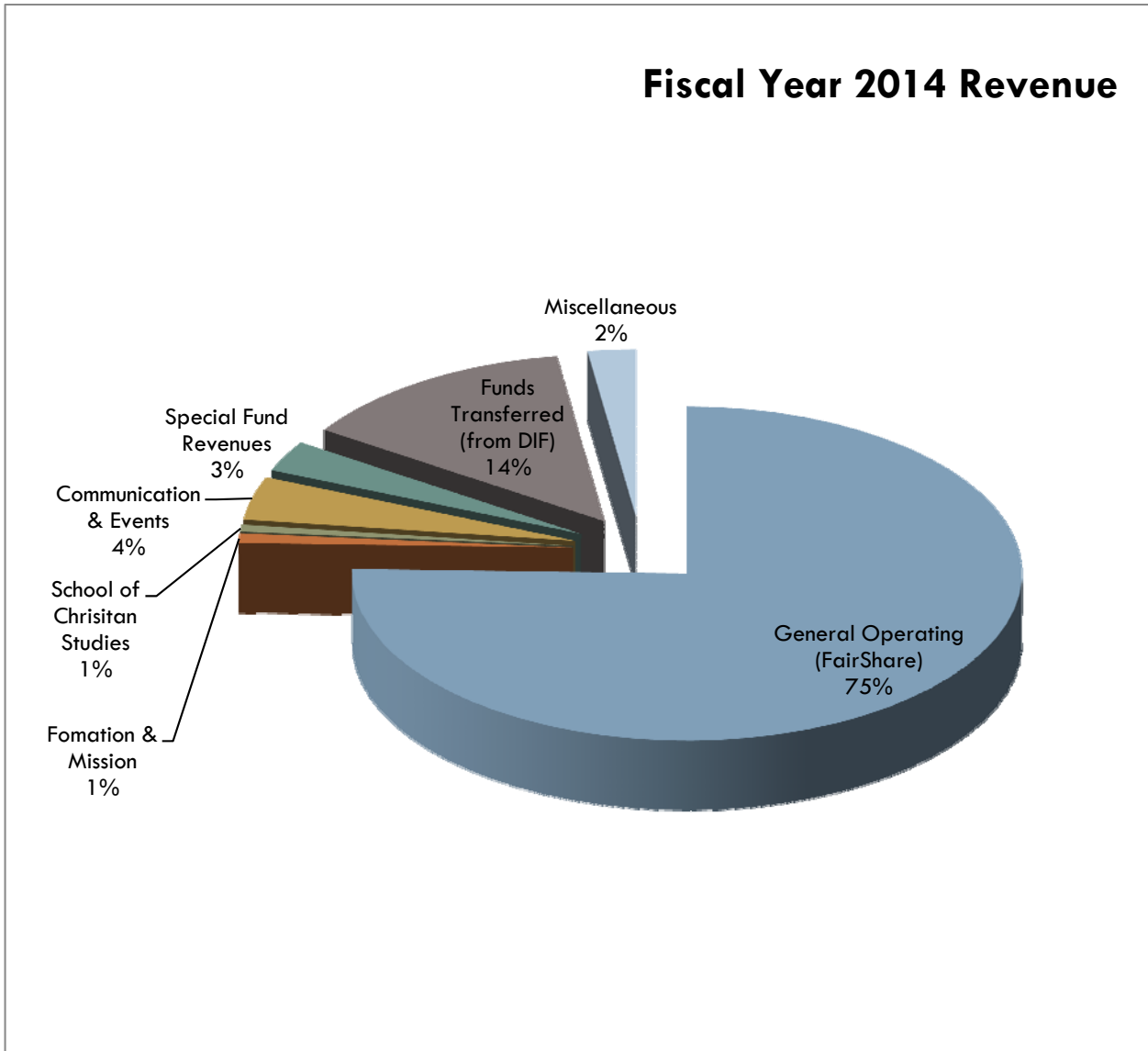
### ***Leadership Formation***

We will provide all people and parishes of the diocese with opportunities to prepare and be formed so live out the Baptismal Covenant in the "Spirit of Mission."

## PROCESS

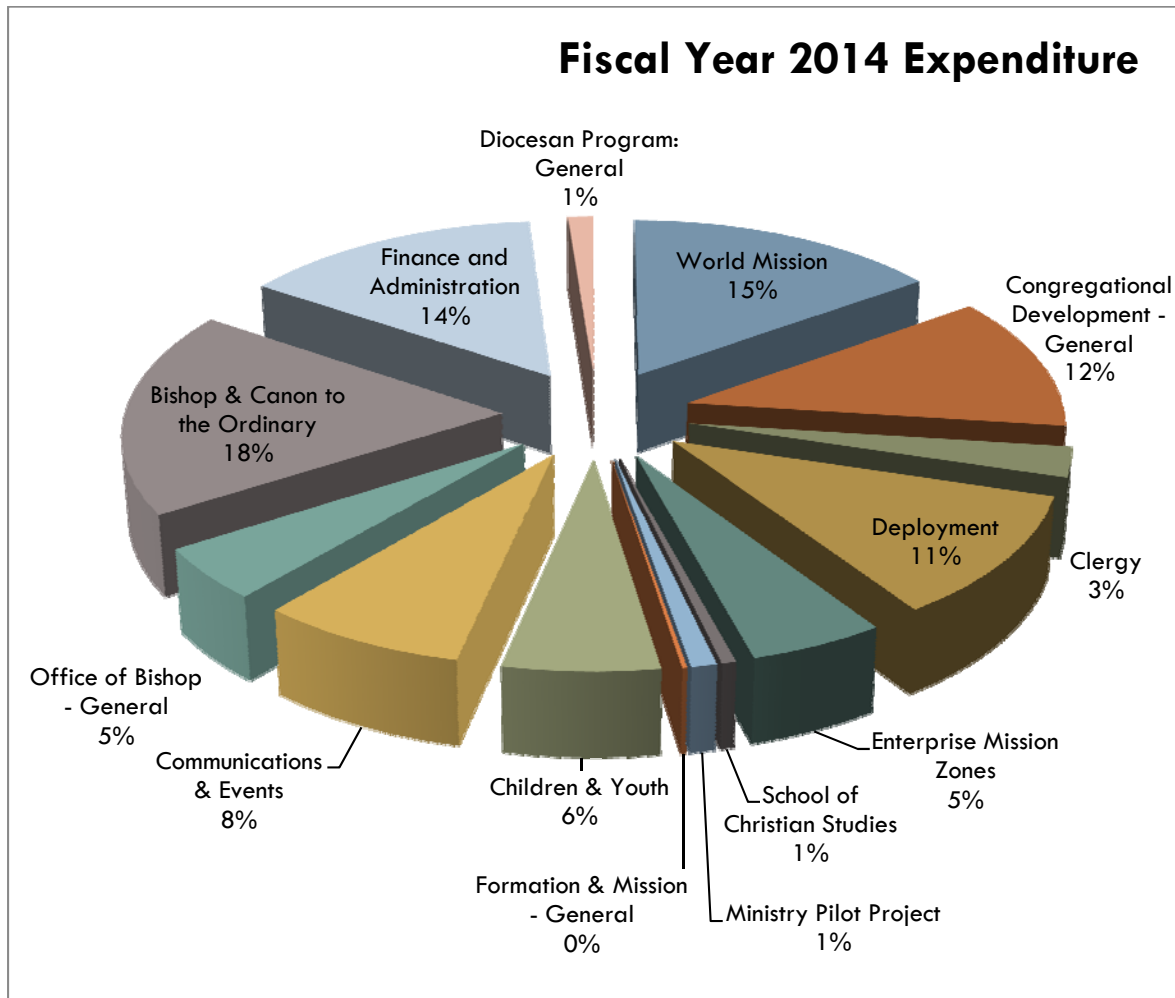
The budget planning process continues to be revised to reflect the key elements noted above. For FY 2014, budget requests were submitted to the relevant commission (e.g., Formation and Mission). Once received, each commission examined and prioritized the requests in light of the strategic directions of the diocese. Each commission shared their findings with the Council of Trustees and the Bishop's Office for consideration in constructing the proposed budget. These findings were collated by the Office of Finance and Diocesan Administration and presented to the Finance Committee. The Finance Committee recommended the proposed budget in its present form to the Council of Trustees for its approval and ultimately the approval of the diocese when gathered in Diocesan Convention on June 8, 2013.

OVERVIEW



<b>General Operating (FairShare)</b>	\$ 1,397,000
<b>Fomation &amp; Mission</b>	\$ 17,250
<b>School of Chrisitan Studies</b>	\$ 12,500
<b>Communication &amp; Events</b>	\$ 77,500
<b>Special Fund Revenues</b>	\$ 55,300
<b>Funds Transferred (from DIF)</b>	\$ 250,000
<b>Miscellaneous</b>	\$ 42,310
<b>TOTAL</b>	\$ 1,851,860

## Fiscal Year 2014 Expenditure



<b>World Mission</b>	\$ 279,480.00
<b>Congregational Development - General</b>	\$ 219,717.00
<b>Clergy</b>	\$ 49,500.00
<b>Deployment</b>	\$ 201,707.00
<b>Enterprise Mission Zones</b>	\$ 95,246.00
<b>School of Christian Studies</b>	\$ 10,000.00
<b>Ministry Pilot Project</b>	\$ 18,000.00
<b>Formation &amp; Mission - General</b>	\$ 3,500.00
<b>Children &amp; Youth</b>	\$ 109,216.00
<b>Communications &amp; Events</b>	\$ 145,879.00
<b>Office of Bishop - General</b>	\$ 86,510.00
<b>Bishop &amp; Canon to the Ordinary</b>	\$ 339,612.00
<b>Finance and Administration</b>	\$ 266,193.00
<b>Diocesan Program: General</b>	\$ 22,500.00
<b>TOTAL</b>	<b>\$ 1,851,860.00</b>

*N.B. Total also reflects other expenditures too small to include in graphic representation.*

OPERATING BUDGET – DIOCESE OF CENTRAL PENNSYLVANIA  
 JANUARY 1, 2014-DECEMBER31, 2014

Accounts	Actual FY 2012	Annual Budget FY 2013 (Adjusted)	Annual Budget FY 2014 Proposed	NOTES
<b>Revenues</b>				
<b>General Operating Revenue</b>				
01-45100 - Fairshare Current Year	\$ 1,171,524.85	\$ 1,273,504.00	\$ 1,352,000.00	
01-45200 - Fairshare - Prior Year	\$ 430,009.12	\$ 88,500.00	\$ 45,000.00	
<b>Total General Operating Revenue</b>	<b>\$ 1,214,633.97</b>	<b>\$ 1,362,004.00</b>	<b>\$ 1,397,000.00</b>	
<b>Formation &amp; Mission Pgm Revenue</b>				
01-46911 - Children's Ministry Receipts	\$ -	\$ 13,500.00	\$ 7,250.00	Reflects more accurate estimates of actual revenue
01-46912 - Youth Ministry Receipts	\$ 7,706.37	\$ 18,000.00	\$ 10,000.00	
<b>Total Formation &amp; Mission Pgm Revenue</b>	<b>\$ 7,706.33</b>	<b>\$ 31,500.00</b>	<b>\$ 17,250.00</b>	
<b>School of Christian Studies</b>				
01-45700 - School of Christian Studies	\$ 8,884.00	\$ 7,000.00	\$ 12,500.00	
<b>Total School of Christian Studies</b>	<b>\$ 8,884.00</b>	<b>\$ 7,000.00</b>	<b>\$ 12,500.00</b>	
<b>Communication &amp; Events Revenue</b>				
01-46900 - Events: Diocesan Event General	\$ 1,195.00	\$ 5,000.00	\$ 5,000.00	
01-46910 - Events: Clergy Conference	\$ 16,777.94	\$ 12,500.00	\$ 14,500.00	
01-46915 - Events: Spouse of Clergy Conference	\$ -	\$ 0.00	\$ 1,000.00	
01-46920 - Events: Dioc. Convention & Journal	\$ 24,765.72	\$ 45,000.00	\$ 45,000.00	
01-46930 - Events: Conference/Seminars	\$ -	\$ 0.00	\$ 12,000.00	
<b>Total Communication &amp; Events Revenue</b>	<b>\$ 42,738.66</b>	<b>\$ 62,500.00</b>	<b>\$ 77,500.00</b>	
<b>Grants</b>				
01-46600 - Widows Corporation Grant - Wellness	\$ 15,200.00	\$ 17,800.00	\$0.00	2 year grant expired in FY 2013
<b>Total Grants</b>	<b>\$ 15,200.00</b>	<b>\$ 17,800.00</b>	<b>\$0.00</b>	
<b>Special Fund Revenues</b>				
01-45800 - Bp Honaman New Work Grant	\$ 4,362.41	\$ 8,000.00	\$ 8,000.00	
01-46000 - York Springs Fund	\$ 208.47	\$ 200.00	\$ 200.00	
01-49800 - Oscar Heinz Trust	\$ -	\$ 9,250.00	\$ 9,250.00	
01-50100 - Kermit Lloyd for Seminarians	\$ 300.00	\$ 5,000.00	\$ 5,000.00	

01-50200 - Bishop McNutt World Mission	\$ -	\$ 4,000.00	\$ 4,000.00
01-50300 - Bishop's Advance Work	\$ -	\$ 2,100.00	\$ 2,100.00
<b>Share the Vision Revenue</b>			
01-46100 - STV: World Missions	\$ -	\$ 18,331.00	\$ 6,700.00
01-46200 - STV: Youth & Young Adults	\$ -	\$ 18,331.00	\$ 6,700.00
01-46300 - STV: Among the Aging	\$ -	\$ 18,331.00	\$ 6,700.00
01-46400 - STV: Leadership Development	\$ -	\$ 9,165.00	\$ 3,350.00
<b>Total Share the Vision Revenue</b>		\$ 64,158.00	\$ 23,450.00
<b>Called to Grow Revenue</b>			
01-46660 - CTG Youth		\$ 1,500.00	\$ 1,500.00
01-46670 - CTG Communication	\$ -	\$ 1,800.00	\$ 1,800.00
<b>Total Called to Grow Revenue</b>	\$ -	\$ 3,300.00	\$ 3,300.00
<b>Total Special Fund Revenues</b>	\$ 4,870.88	\$ 96,008.00	\$ 55,300.00
<b>Miscellaneous Revenues</b>			
01-45300 - Investment & Interest	\$ 20,143.94	\$ 8,000.00	\$ 8,000.00
01-45400 - Miscellaneous Income	\$ 50,950.00	\$ 1,500.00	\$ 1,500.00
01-46510 - Fund Transfers-Building	\$ -	\$ 35,000.00	\$ 12,810.00
01-46700 - Heistand Checking Interest	\$ -	\$ 0.00	\$ -
01-49900 - Endowment Field Work	\$ 14,141.36	\$ 20,000.00	\$ 20,000.00
01-50400 - Funds Transferred (from DIF)	\$ -	\$ 250,000.00	\$ 250,000.00
<b>Total Miscellaneous Revenues</b>	\$ 85,235.20	\$ 314,500.00	\$ 292,310.00
<b>Total Revenues</b>	\$ 1,379,169.08	\$ 1,891,312.00	\$ 1,851,860.00
<b>Expenses</b>			
<b>World Mission</b>			
01-15100 - DFMS - World Mission General	\$ 247,146.00	\$ 247,146.00	\$ 258,780.00
01-15200 - DFMS - World Mission STV	\$ -	\$ 0.00	\$ -
01-15300 - Reserve: General Convention	\$ 7,000.00	\$ 12,000.00	\$ 12,000.00
01-15400 - Reserve: Lambeth Convention	\$ -	\$ 1,000.00	\$ 1,000.00
01-15500 - House of Bishops	\$ 1,773.61	\$ 4,000.00	\$ 4,000.00
01-15600 - Province III	\$ 8,495.00	\$ 3,500.00	\$ 3,700.00
<b>Total World Mission</b>	\$ 264,414.61	\$ 267,646.00	\$ 279,480.00
<b>Diocesan Mission &amp; Ministry</b>			
01-17320 - Southern York Mission Subsidy	\$ 38,262.11	\$ 0.00	\$ -
01-17850 - York Springs	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
01-18650 - Endowment Field Work Expense	\$ -	\$ 0.00	\$ -

Figures for special revenue vary based on market conditions. FY 2013 figures represent 3 years drawn in one year.

Note overall decrease in anticipated revenue.

DFMS-World Mission computed using formula for current triennium (19% of Operating Income).

**Congregational Development**

01-17200 - CD - Operating Grants	\$ 129,000.00	\$ 130,000.00	\$ 160,000.00
01-17350 - CD - Project Grants	\$ 13,478.00	\$ 23,000.00	\$ -
01-17810 - Canon for Development Compensation	\$ 44,072.00	\$ 44,820.00	\$ 45,717.00
01-17820 - Canon for Dev - Pen/Med/CE	\$ 3,892.00	\$ 11,000.00	\$ 11,500.00
01-17830 - Canon for Dev - Prof.Expense	\$ 3,091.00	\$ 2,500.00	\$ 2,500.00
<b>Total Cong Dev General</b>	<b>\$ 193,533.00</b>	<b>\$ 211,320.00</b>	<b>\$ 219,717.00</b>

Special note: All personnel compensation lines reflect a 2.0% raise estimated for COLA in 2014. Actual figures may vary slightly

CD Commission requested this increase and Operating Grants have been merged into 01-17200

**Clergy**

01-21500 - Clergy: STV Leadership Development	\$ 7,000.00	\$ 0.00	\$ -
01-21610 - Clergy Wellness - Program	\$ 4,359.91	\$ 16,000.00	\$ -
01-21611 - Clergy Wellness - Consultants	\$ 10,814.20	\$ 9,600.00	\$ -
01-22100 - Clergy Conference - STV	\$ -	\$ 0.00	\$ -
01-22200 - Clergy - Conference	\$ 22,966.87	\$ 12,000.00	\$ 14,500.00
01-23700 - Clergy: Retired Clergy Insurances	\$ 38,818.40	\$ 34,000.00	\$ 35,000.00
01-24000 - Clergy Welln - Retired Care Gen.	\$ 2,898.40	\$ 0.00	\$ -
<b>Total Clergy</b>	<b>\$ 86,857.78</b>	<b>\$ 71,600.00</b>	<b>\$ 49,500.00</b>

Clergy Wellness budget eliminated by Finance Committee pending outside funding availability.

**Deployment**

01-17400 - Deployment - TranDeac & Curates	\$ -	\$ 150,000.00	\$ 150,000.00
01-17500 - Deployment - Moving/Contingencies	\$ 700.00	\$ 2,000.00	\$ 2,000.00
01-17510 - Deployment - Clergy Transition Exp	\$ 13,893.61	\$ 12,000.00	\$ 7,200.00
01-17550 - Deployment - Program	\$ 11,642.54	\$ 5,000.00	\$ 5,000.00
01-18900 - Deployment - Personnel	\$ 37,070.70	\$ 22,066.00	\$ 22,507.00
01-18920 - Deployment - Pers Pen//Ins/FICA/CE	\$ 471.47	\$ 10,450.00	\$ 11,000.00
01-19600 - Deployment - Professional Expenses	\$ 9,472.63	\$ 5,000.00	\$ 4,000.00
<b>Total Deployment</b>	<b>\$ 73,250.95</b>	<b>\$ 206,516.00</b>	<b>\$ 201,707.00</b>

**Enterprise Mission Zones**

01-17710 - EMZ - Northerntier Initiative	\$ -	\$ 15,510.60	\$ 8,000.00
01-17720 - EMZ - St. Andrew's - State College	\$ -	\$ 22,715.46	\$ 17,000.00
01-17730 - EMZ - St. Andrew's - City Mission	\$ -	\$ 25,002.00	\$ 38,250.00
01-17740 - EMZ - St. Benedict's Mission	\$ -	\$ 37,503.00	\$ 31,996.00
<b>Total Enterprise Mission Zones</b>	<b>\$ -</b>	<b>\$ 100,731.06</b>	<b>\$ 95,246.00</b>

2 EMZs dependent upon continuing availability of funding from Diocesan Investment Fund.

**Total Congregational Development**

<b>Total Congregational Development</b>	<b>\$ 353,641.95</b>	<b>\$ 590,167.56</b>	<b>\$ 566,170.00</b>
<b>School of Christian Studies</b>			
01-22300 - SCS - Administrative	\$ 24,345.80	\$ 5,000.00	\$ 5,000.00
01-22310 - SCS - Personnel	\$ -	\$ 5,000.00	\$ 5,000.00

Congregational Development budget reflect strategic direction to strengthen parishes.

01-22320 - SCS - Curriculum	\$	-	\$	-	\$	\$0.00
<b>Total School of Christian Studies</b>	\$	24,453.38	\$	10,000.00	\$	10,000.00
<b>Ministry Pilot Project</b>						
01-22330 - Pilot - Administrative	\$	-	\$	2,500.00	\$	5,000.00
01-22340 - Pilot - Personnel	\$	-	\$	10,000.00	\$	12,000.00
01-22350 - Pilot - Curriculum	\$	-	\$	2,500.00	\$	1,000.00
<b>Total Ministry Pilot Project</b>	\$	-	\$	15,000.00	\$	18,000.00
<b>Formation &amp; Mission</b>						
<b>General</b>						
01-16350 - Jubilee Officer	\$	-	\$	-	\$	1,000.00
01-18500 - DMHE: PSU Program-General	\$	6,331.15	\$	1,500.00	\$	-
01-20500 - Safe Church Training	\$	-	\$	0.00	\$	1,500.00
01-22800 - Liturgy & Church Music Committee	\$	185.00	\$	1,000.00	\$	1,000.00
<b>Total General</b>			\$	2,500.00	\$	3,500.00
<b>Children &amp; Youth</b>						
01-20600 - Youth: STV Youth	\$	-	\$	0.00	\$	-
01-20700 - Youth Ministry Program	\$	22,396.08	\$	30,000.00	\$	23,000.00
01-20710 - Youth: Young Adult Ministries	\$	-	\$	0.00	\$	5,000.00
01-20750 - Camp Mt. Luther Subsidy	\$	12,000.00	\$	15,000.00	\$	12,000.00
01-20800 - Children's Ministry Program	\$	3,773.00	\$	10,000.00	\$	10,000.00
01-20850 - Canon for Children & Youth	\$	44,071.56	\$	44,820.00	\$	45,716.00
01-20851 - Canon for Child & Youth - Pen/ME/C	\$	3,891.91	\$	11,000.00	\$	11,000.00
01-20852 - Canon for Child & Youth - Min. Exp	\$	1,966.49	\$	2,500.00	\$	2,500.00
<b>Total Children &amp; Youth</b>	\$	88,099.44	\$	113,320.00	\$	109,216.00
<b>Ecumenical Relations</b>						
01-15700 - PA Council of Churches	\$	1,375.00	\$	0.00	\$	-
01-15900 - Ecumenical Committee	\$	265.00	\$	600.00	\$	600.00
<b>Total Ecumenical Relations</b>	\$	1,640.00	\$	600.00	\$	600.00
<b>Total Formation &amp; Mission</b>			\$	116,420.00	\$	113,316.00
<b>Communications</b>						
01-21200 - Communications: Webmaster	\$	10,271.06	\$	15,000.00	\$	15,000.00
01-21400 - Communications Program	\$	13,311.99	\$	21,000.00	\$	18,000.00
01-21410 - Communications - Director Comp.	\$	-	\$	16,068.00	\$	16,390.00
01-21420 - Communications - Dir Prof Exp	\$	1,637.83	\$	3,600.00	\$	3,600.00
01-21430 - Communications - Dir Med/Pen/CE	\$	-	\$	5,660.00	\$	6,000.00

Represents investment in training non-stipendiary priests within the diocese.

PSU now included in 01-17720 (above).

Increase related to implementation of Safe Church strategies.

<b>Total Communications Program</b>	\$ 25,220.88	\$ 61,328.00	\$ 58,990.00
<b>Events</b>			
01-20310 - Events Coordinator - Compensation	\$ -	\$ 16,068.00	\$ 16,389.00
01-20320 - Events Coordinator - Prof Expense	\$ 1,243.59	\$ 2,500.00	\$ 2,500.00
01-20330 - Events Coordinator - Pen/Med/CE	\$ -	\$ 5,660.00	\$ 6,000.00
01-20350 - Events: Conf/Seminars	\$ 1,678.02	\$ -	\$ 12,000.00
01-20400 - Events: Convention & Journal	\$ 26,648.49	\$ 45,000.00	\$ 45,000.00
01-20450 - Events: General	\$ 6,466.50	\$ 2,000.00	\$ 2,000.00
01-22000 - Events: Spouse of Clergy Conference	\$ -	\$ 1,000.00	\$ 1,000.00
01-22700 - Events - Ordination Expenses	\$ 1,035.02	\$ 2,000.00	\$ 2,000.00
<b>Total Events</b>	\$ 37,071.62	\$ 74,228.00	\$ 86,889.00
<b>Total Communications &amp; Events</b>	\$ 62,292.50	\$ 135,556.00	\$ 145,879.00
<b>Total Diocesan Mission &amp; Ministry</b>		\$ 868,143.56	\$ 854,365.00
<b>Office of the Bishop</b>			
<b>Office of Bishop - General</b>			
01-18890 - Archdeacon for Deacons	\$ 1,391.23	\$ 2,500.00	\$ 2,500.00
01-20050 - Bishop Election Reserve	\$ -	\$ 10,000.00	\$ 10,000.00
01-20200 - Episcopal Assistance	\$ 278.31	\$ 3,000.00	\$ 3,000.00
01-20300 - Diocesan Council & Committees	\$ 3,582.81	\$ 2,400.00	\$ 3,200.00
01-22500 - Commission on Ministry	\$ 66.60	\$ 2,000.00	\$ 2,000.00
01-22600 - Candidates for Ministry	\$ 5,325.00	\$ 5,000.00	\$ 5,000.00
<b>Facilities Expenses</b>			
01-19910 - Utilities	\$ 12,156.16	\$ 18,000.00	\$ 18,000.00
01-20020 - Diocesan Office Building	\$ -	\$ -	\$ -
01-20030 - Building Maintenance	\$ 9,392.18	\$ 30,000.00	\$ 30,000.00
01-20150 - Diocesan House Loan Repayment	\$ 23,785.58	\$ 22,800.00	\$ 12,810.00
<b>Total Facilities Expenses</b>	\$ 45,333.92	\$ 70,800.00	\$ 60,810.00
<b>Total Office of Bishop - General</b>	\$ 55,977.87	\$ 95,700.00	\$ 86,510.00
<b>Bishop</b>			
01-18700 - Bishop	\$ 120,108.77	\$ 124,950.00	\$ 127,449.00
01-18720 - Bishop Pen/ME/CE	\$ 34,468.88	\$ 45,475.00	\$ 46,000.00
01-19400 - Bishop Ministry Expense	\$ 21,669.96	\$ 20,000.00	\$ 20,000.00
01-20010 - Diocesan Vehicle	\$ 925.20	\$ -	\$ 1,500.00
<b>Sabbatical Expenses</b>			
01-18710 - Sabbatical - Bishop Compensation	\$ -	\$ 10,222.00	\$ -

A new events account was added with equal, offsetting revenue for a net change of 0. Most events have related revenue to offset expenses.

Diocesan House Loan matures July 2014

Facilities expenses were formerly included under office expenses.

01-18711 - Sabbatical - Housing	\$ -	\$ 2,000.00	\$ -
01-19410 - Sabbatical - Bishop's Prof Expense	\$ -	\$ 4,550.00	\$ -
<b>Total Sabbatical Expenses</b>	\$ -	\$ 16,772.00	\$ -
<b>Total Bishop</b>	\$ 177,172.81	\$ 207,197.00	\$ 194,949.00
<b>Canon to the Ordinary</b>			
01-18800 - Canon to the Ordinary	\$ 92,536.44	\$87,905.00	\$ 89,663.00
01-18820 - Canon to the Ordinary - Pen/ME/CE	\$ 32,468.62	\$34,200.00	\$ 35,000.00
01-19500 - Canon to the Ordinary Ministry Exp	\$ 19,242.70	\$20,000.00	\$ 20,000.00
<b>Total Canon to the Ordinary</b>	\$ 144,247.76	\$142,105.00	\$ 144,663.00
<b>Finance and Administration</b>			
01-19010 - Dir Finance/Admin Compensation	\$ -	\$ 37,706.00	\$ 38,460.00
01-19110 - Dir Finance/Admin Pen/ME/CE	\$ -	\$ 6,787.00	\$ 6,900.00
01-19510 - Dir Fin/Admin Prof Expense	\$ 2,665.51	\$ 2,500.00	\$ 2,500.00
01-20100 - Line of Credit Repayment	\$ -	\$ -	\$ -
01-23200 - Diocesan Insurances	\$ 13,457.98	\$ 16,000.00	\$ 16,000.00
01-23300 - Audit	\$ 19,937.69	\$ 17,500.00	\$ 18,000.00
<b>Personnel</b>			
01-19000 - Support Staff Salaries	\$ 143,159.80	\$ 67,238.00	\$ 68,583.00
01-19100 - Support Staff Pensions	\$ 26,782.32	\$ 5,000.00	\$ 7,300.00
01-19200 - Support Staff FICA	\$ 10,653.28	\$ 4,500.00	\$ 4,700.00
01-19300 - Support Staff Insurances	\$ 39,170.50	\$ 25,500.00	\$ 27,500.00
01-21900 - Support Staff Development	\$ 2,302.59	\$ 2,500.00	\$ 2,500.00
<b>Total Personnel</b>	\$ 222,068.49	\$ 104,738.00	\$ 110,583.00
<b>Office</b>			
01-19700 - Office Expenses-General	\$ 1,721.62	\$ -	\$ -
01-19710 - Office Supplies	\$ 1,919.23	\$ 3,800.00	\$ 4,000.00
01-19720 - Equipment Leases	\$ 4,921.30	\$ 5,000.00	\$ 5,000.00
01-19730 - Service Contracts	\$ 21,671.61	\$ 6,000.00	\$ 6,000.00
01-19740 - Telecommunications	\$ 9,931.50	\$ 10,400.00	\$ 11,000.00
01-19741 - IT - Support	\$ 9,381.44	\$ 15,000.00	\$ 15,000.00
01-19750 - Postage	\$ 2,114.40	\$ 1,300.00	\$ 1,500.00
01-19760 - Miscellaneous	\$ 1,343.33	\$ 600.00	\$ 750.00
01-20000 - Office New Equipment	\$ 4,971.93	\$ 7,500.00	\$ 7,500.00
01-20040 - Taxes-Real Estate	\$ 23,240.73	\$ 23,000.00	\$ 23,000.00
<b>Total Office</b>	\$ 81,217.09	\$ 72,600.00	\$ 73,750.00

Service contracts still includes some building maintenance expenses.

New equipment is for upgrades only as needed, mostly for IT (e.g. servers, workstations, software.)

<b>Total Finance and Administration</b>	\$ 339,346.76	\$257,871.00	\$ 266,193.00
<b>Legal</b>			
01-23000 - Registrar Expenses	\$ 204.60	\$ 1,700.00	\$ 1,700.00
01-23100 - Chancellor Expenses	\$ 250.00	\$ 1,500.00	\$ 1,500.00
<b>Total Legal</b>	\$ 454.60	\$ 3,200.00	\$ 3,200.00
<b>Total Office of the Bishop</b>	\$ 717,199.80	\$ 706,073.00	\$ 695,515.00
<b>Diocesan Program: General</b>			
01-23400 - Contingencies	\$ 2,146.01	\$ 5,000.00	\$ 5,000.00
01-24100 - Debt Retirement	\$ -	\$ 0.00	\$ -
<b>Episcopal Home</b>			
01-23600 - Aging-Shippensburg Home General	\$ 35,000.02	\$ 35,000.00	\$ 17,500.00
<b>Total Episcopal Home</b>	\$ 35,000.02	\$ 35,000.00	\$ 17,500.00
<b>Total Diocesan Program: General</b>	\$ 37,146.03	\$ 40,000.00	\$ 22,500.00
<b>Total Expenses</b>	\$ 1,594,665.97	\$ 1,881,862.56	\$ 1,851,860.00
<b>Net Total</b>	\$ (215,469.89)	\$ 9,449.44	\$ -